



San Diego Unified School District  
Financial Planning and Development  
**Financial Planning, Monitoring and Accountability Department**

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**Longfellow Spanish Immersion Magnet School**  
**TITLE I PARENT INVOLVEMENT POLICY 2018-19**

In the fall, an annual meeting will be held to share with parents a description of the Title I program and its requirements.

*Longfellow Spanish Immersion Magnet School* has developed a written Title I parental involvement policy with input from Title I parents. ***Parent input is accepted throughout the school year during a various school events such as Back to School Night September, Coffee with the Principal meetings, PTO Meetings, SSC and SGT meetings.***

It has distributed the policy to parents of Title I students.

***The Title I Parent Involvement Policy is distributed to all families during the first month of school at Back to School Night. The policy is also made available during the September PTO Meeting, the September Coffee with the Principal meeting, and SSC/SGT meetings. The policy will also be available on the school website.***

The policy describes the means for carrying out the following Title I parental involvement requirements [20 USC 6318 Section 1118(a)-(f) inclusive].

**Involvement of Parents in the Title I Program:**

To involve parents in the Title I program at **Longfellow Spanish Immersion Magnet School**, the following practices have been established:

- The school convenes an annual meeting to inform parents of Title I students about Title I requirements and about the right of parents to be involved in the Title I program.  
***Parents are informed during the General Assembly Meeting at Back to School Night in the fall. A flyer with parent involvement opportunities and FAQs for student advocacy will be distributed to parents during Back-To-School Night.***
- The school offers a flexible number of meetings for Title I parents, such as meetings in the morning or evening.  
***Longfellow school offers meetings for parents in the mornings (SSC, SGT, Coffee w/the Principal) and also offers meetings during the evening (Back-to-School Night, PTO Meetings).***
- The school involves parents of Title I students in an organized, ongoing, and timely way, in the planning, \*review, and improvement of the school's Title I programs and the Title I parental involvement policy.  
***Parent input is accepted at all times throughout the school year, during SSC/SGT Meeting, Coffee with the Principal meetings, PTO meetings, and during Back to School Night. All meetings are open and meeting dates are shared in the "Upcoming Events" section of the School Newsletter. Planning, review and improvement occurs during the SSC meetings.***
- The school provides parents of Title I students with timely information about Title I programs.  
***Information is garnered by administration and parent members on the SSC and SGT and generated to parents throughout the school year during various monthly meetings, through the School Newsletter, teacher communications with families and on our website.***

- The school provides parents of Title I students with an explanation of the curriculum used at the school, the assessments used to measure student progress, and the proficiency levels students are expected to meet.

*Parents at Longfellow School are notified annually of curriculum, assessment measures, and end-of-year grade level expectations during Back-to-School-Nights, and reminded again through school newsletters and during Parent/Teacher Conferences. Parents are informed throughout the year of individual student assessment results through progress reports, report cards, and during parent-teacher conferences. Additionally, in Middle School, all families have 24/7 access to PowerSchool to monitor their child's grades and assignments.*

- If requested by parents of Title I students, the school provides opportunities for regular meetings that allow the parents to participate in decisions relating to the education of their children.

*Longfellow School provides ongoing opportunities for parent participation at our SSC & SGT meetings. All meetings are open and we readily accept input from parents. Meetings are open and meeting dates are shared in the "Upcoming Events" section of the School Newsletter.*

*\* It may be helpful to include the parental involvement policy review in the annual review of the Single Plan for Student Achievement (SPSA).*

*\*\*The policy must be updated periodically to meet changing needs of parents and the school. If the school has a process in place for involving parents in planning and designing the school's programs, the school may use that process if it includes adequate representation of parents of Title I children.*

[20 USC 6318 Section 1118(c) (3)]

APPROVED